

Instructions for Property Owner/ Contractor

Application for Driveway

1. Each case is considered individually
2. Fill out and sign the application for driveway , please submit by mail, e-mail or in person to:

*Public Works Department
Street Division -Driveway Permitting
5000 Austell-Powder Springs Road, Suite 133
Austell, GA 30106
publicworks@austellga.gov*

3. Submit a drawing of the proposed work with measurements of the existing driveway, the proposed addition, and the distance from the property lines.
4. Mark the proposed area with flags, stakes, or paint on the ground.
(Marking must match measurements on drawing that is submitted.)
5. A pre-construction inspection will be performed to assure that all markings match the drawing submitted to the Public Works Department.
6. After the pre-construction inspection has been approved, you may proceed with the proposed work.
7. Once construction has been completed, you will need to contact Public Works at 770-944-4325 to confirm completion of construction.

****Call 811 to have underground utilities located before you dig, drill, or blast (City of Austell do not locate underground utilities) ****



AUSTELL PUBLIC WORKS

5000 Austell-Powder Springs Road, Suite 133

Austell, Georgia 30106

Office: (770) 944-4325 Fax: (770) 944-4335

I, We, the undersigned herewith make application for permission to construct/expand or replace the driveway to be constructed to conform with the City of Austell Design and Construction Standards and to any special provision included in the permit. It is agreed that all work will be done to the satisfaction of the City of Austell Design and Construction Standards. It is understood that this permit is conditioned upon replacement or restoration of the highway/street to its original or to a satisfactory condition.

The City of Austell reserves the right to order the removal, reconstruction, relocation, or repair of any work performed under the permit at the owner's expenses.

Applicant's Signature: _____ **Date:** _____

PLEASE RETURN THIS APPLICATION WITH DRAWING (S) OR SKETCH WITH THE SPECIFICATIONS OF THE WORK ACTIVITY TO PERFORM.

FOR OFFICE USE ONLY		
DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	BY: